

**THE COMMITTEE OF BAR EXAMINERS
OF THE
STATE BAR OF CALIFORNIA**



**INSTRUCTIONS FOR APPLICANTS WHO TOOK BUT DID NOT PASS
THE JUNE 2005 FIRST-YEAR LAW STUDENTS' EXAMINATION
AND WHO INTEND TO TAKE THE OCTOBER 2005
FIRST-YEAR LAW STUDENTS' EXAMINATION**

DATE: Tuesday, October 25, 2005
TIME: Morning and Afternoon

Beginning August 15, 2005 you may file an application online or download the application for the October 2005 First-Year Law Students' Examination, through the Admissions portion of the State Bar's Web site at www.calbar.ca.gov/admissions. Applications are also available from the State Bar's Office of Admissions.

Applicants should carefully select the test center at which they wish to take the examination and enter the name on the line and the code in the boxes provided on the application form.

Applicants wishing to change the test center to which they have been assigned must submit a written request and such request must be received in the Los Angeles Office of Admissions no later than **September 15, 2005**.

Only those applicants with permanent disabilities who have previously been granted testing accommodations and who wish to request the exact same accommodations should select a testing accommodations test center (those with a code number starting with an "S"). Selection of a testing accommodations test center initiates the request for testing accommodations for this administration of the examination but does not guarantee assignment to that test center. All other applicants with disabilities should select from the non-testing accommodations test centers listed below. If after filing the application form, applicants are granted accommodations, they will be assigned to a testing accommodations test center in the general area of their first choice, unless their disability can be accommodated at a standard test center.

TEST CENTERS

South San Francisco Conference Center
255 South Airport Blvd.
South San Francisco

Code W603 – Writers
Code L603 – Laptop Computers
Code S604 – Testing Accommodations

Pasadena Convention Center
300 East Green Street
Pasadena

Code W102 – Writers
Code L102 – Laptop Computers

Office of Admissions
The State Bar of California
1149 South Hill Street, Los Angeles

Code S105 – Testing Accommodations

FEES

All applicants must pay the required fees.

First-Year Law Students' Examination	\$428.00
Laptop Computer Fee	\$104.00
Late Laptop Computer Fee (Request submitted subsequent to filing application)	\$15.00

Checks should be made payable to **The State Bar Of California**.

Timely filing deadline for applicants who were unsuccessful on the June 2005 First-Year Law Students' Examination is **August 29, 2005**.

To avoid payment of a late filing fee, an application must be received in the State Bar's Admissions offices, or be postmarked, on or before August 29, 2005.

LATE FILING INFORMATION

In addition to the application fee, all applications filed between the dates listed below must be accompanied by a late filing fee.

DATES	FEE	LATE FEE	TOTAL FEE
August 30, 2005 to September 15, 2005	\$428.00 +	\$ 25.00 =	\$453.00

All applications and fees, including any late fees in effect, must be received in the Office of Admissions no later than September 15, 2005. Checks should be made payable to the State Bar of California.

ACCOMMODATIONS FOR APPLICANTS WITH DISABILITIES

Applicants who previously applied for the First-Year Law Students' Examination (FYLSX) and have been granted testing accommodations for permanent disabilities and wish to have **exactly the same** testing accommodations for this examination, need only to answer "YES" to both testing accommodations questions. If additional documentation is required, the applicant will be contacted by the San Francisco Office of Admissions. Applicants with disabilities are encouraged to make arrangements for testing accommodations well in advance of an examination and should file a petition no later than at the time an application to take an examination is filed.

All applicants with disabilities who wish to request testing accommodations for the first time, for different or expanded accommodations than previously granted, or for temporary disabilities must submit a petition separate from the application to take the examination. The petition must be submitted on the designated forms by the established deadline, which is **September 15, 2005**. **A petition will not be considered complete, nor accepted for processing, unless all relevant forms and documentation are received by the final deadline. Deadlines will not be extended.**

Testing Accommodation policies, procedures and forms to file a new, different or expanded petition for testing accommodations are available upon request or you can access them through the Admissions portion of the State Bar's web page at www.calbar.ca.gov/admissions.

All applicants who request to use a laptop computer are required to pay the appropriate non-refundable fee and must download the designated software and be certified no later than October 3, 2005.

Subsequent requests for testing accommodations and new petitions for testing accommodations

received after September 15, 2005, will not be processed for the October 2005 administration of the FYLSX.

RETURNED CHECKS

A charge of \$20.00 will be assessed when checks are not negotiated and returned. **Any late filing fee in effect at the time the check is covered will also be required. Stopping payment on a check, dishonoring a check or disputing a credit card charge does not constitute withdrawing from an examination. Applicants who do so will be required to return the fees, and pay any additional fees required prior to being allowed to take any future examination. All required fees must be paid by the final filing deadline or the application will be abandoned and no refund of fees will be paid.**

COMPLETION OF APPLICATION

Before filing the application, please check to see that all questions have been answered, the application is signed and the correct fee is included. Any application not meeting these requirements is considered incomplete and will not be considered filed until it is brought to a complete status. **If an application is considered incomplete, a completion fee of \$20.00 will be required, in addition to any late fees applicable at the time the application is brought to a complete and filed status. Applications that are not brought to a complete and filed status by the final filing deadline, September 15, 2005, will be abandoned. No refund of fees will be paid in the event an application is abandoned.**

PROOF OF LAW STUDY

If you were found eligible for the June 2005 FYLSX based on certification from your law school and certified law school transcripts have not been provided to the State Bar's Office of Admissions, you will not be allowed to take the examination again until certified law school transcripts showing your eligibility are provided. If certified law school transcripts are required and are not received by the final eligibility deadline, your application will be abandoned and you will not be eligible for a refund.

APPLICATIONS FOR FUTURE FIRST-YEAR LAW STUDENTS' EXAMINATIONS

The timely filing deadline for the June 2006 First-Year Law Students' Examination, which will be administered June 27, 2006, is April 3, 2006. Applications will be available March 1, 2006 online through the State Bar's Web site at www.calbar.ca.gov/admissions.

THE USE OF LAPTOP COMPUTERS

Applicants wishing to use laptop computers must select a laptop computer test center and pay the additional non-refundable fee of \$104.00. This includes applicants with disabilities who elect to use a computer. Applicants must furnish their own laptop computers, which must have a floppy disk drive. Applicants preliminarily assigned to laptop computer test centers must be certified no later than October 3, 2005. Refer to the online bulletin at www.calbar.ca.gov/admissions for the requirements for participation in the laptop computer program.

If the correct software has not been pre-installed and applicants have not been certified by ExamSoft by October 3, 2005, they will not be allowed to use their computers and they will be required to take the examination at an alternate test center.

WITHDRAWAL REFUND DEADLINES

Requests to withdraw from the October 2005 First-Year Law Students' Examination (FYLSX) for applicants unsuccessful on the June 2005 FYLSX must be postmarked on or before the dates listed below in order to qualify for refund.

DATE	PERCENTAGE
September 28, 2005 (30 days after timely filing deadline)	60% refund
October 3, 2005 (35 days after timely filing deadline)	30% refund

Refunds requested due to hospitalization, death or call to active duty will be considered in accordance with the Committee's policy. A copy of the policy and a form for requesting a refund for reasons stated in the policies are available online through the Admissions portion of the State Bar's Web site located at www.calbar.ca.gov or upon request. Withdrawal requests received after October 11, 2005 will not be processed.

IMPORTANT

Before mailing the application, you should check the following:

- ☐ Is the correct fee enclosed?
- ☐ Is the examination location indicated on the application?
- ☐ Is each question answered fully and completely?
- ☐ Is the application signed?

A \$20.00 completion fee will be charged for any application which is found to be incomplete in any way if the application is not brought to a complete status within a specified period of time. In addition, certain late filing fees may be required; please see "Late Filing Information."



THE COMMITTEE OF BAR EXAMINERS
OF
THE STATE BAR OF CALIFORNIA
OFFICE OF ADMISSIONS

**OCTOBER 2005 FIRST-YEAR LAW STUDENTS'
EXAMINATION APPLICATION**

Must be typewritten or printed legibly

For Office Use
Only

Application Number

1.1 Examination applying for: October 2005
First-Year Law Students' Examination

1.2 Registration Number #: _____ - _____ - _____
(Social Security #) *

1.3 Date of Birth: _____
Month/Day/Year

1.4 Applicant's Full Name: _____
Last First Middle

1.5 Mailing Address: _____

1.6 Telephone: (_____) _____ - _____

1.7 Birth Place _____
City/State/Country

It is the applicant's responsibility to submit address changes **in writing** to the State Bar's Office of Admissions. All correspondence will be mailed to current mailing address.

1.8 E-Mail Address: _____

1.9 Test Center Code (See Instructions): _____

1.10 Test Center Name: _____

1.11 ☐ Handwrite ☐ Laptop Computer

1.12 Are you an applicant with a disability who has or intends to petition for testing accommodations?
☐ YES ☐ NO

Have you previously applied for a First-Year Law Students' Examination, have you been granted testing accommodations for permanent disabilities and are you requesting exactly the same testing accommodations for this examination?
☐ YES ☐ NO

CAUTION: All first-time petitions, requests for expanded accommodations and petitions filed by applicants with temporary disabilities must be filed separately from the application for the examination, must be on the Committee's forms and must be submitted by the deadline specified in the application instructions.

1.13 Have you previously applied for and/or taken the First-Year Law Students' Examination? Select one: ☐ YES ☐ NO

If YES, which examination: _____
month/year

1.14 ☐ YES ☐ NO

I authorize the publication by the Committee of Bar Examiners of such of my examination answers as the Committee may select, it being understood that any publication of any of my answers will not be accompanied by any identification of the writer thereof.

☐ YES ☐ NO I further authorize the Committee of Bar Examiners to grant to such persons or entities as the Committee chooses permission to publish such of my examination answers as the Committee selects. I understand I will not be compensated for publication of my answers by either the Committee of Bar Examiners or such persons or entities to whom the Committee grants a license.

*All applicants for admission to practice law are required to provide a social security number pursuant to Business and Professions Code Section 30 (State of California's tax enforcement provisions) and Family Code Section 17520 (Child Support Enforcement Program).

2.1 REGISTRATION AS A LAW STUDENT (Rule V, Section 1, *Rules Regulating Admission to Practice Law in California (Rules)*, (Select one):

☐ Previously registered _____ (A **separate** registration form must have been filed with the State Bar's Office of Admissions. See Instructions)

Month/Year

☐ Name under which you registered if different: _____

2.2 LEGAL EDUCATION (See Proof of Law Study in "Instructions for Applicants")

Indicate all law study completed even if you do not claim credit for it. Include correspondence law study and law office study.

Note: If you claim credit for law office study, you must have filed Supervising Attorney Reports on the appropriate form, pursuant to Rule VII, Section 7 of the *Rules*.

Note: Foreign educated applicants should contact the Office of Admissions before filing an application.

Name of School(s) or Law Study Office(s)	Dates Attended			
	From:	To:		
	Month	Year	Month	Year

ARE YOU A SPECIAL STUDENT AT AN ACCREDITED LAW SCHOOL? ☐ YES ☐ NO

WERE YOU EVER ACADEMICALLY DISQUALIFIED FROM AN ACCREDITED LAW SCHOOL? ☐ YES ☐ NO

If YES, which law school: _____

Law School

DECLARATION

The person named as the applicant in the foregoing application and questionnaire, declares:

I have carefully read the questions in the foregoing questionnaire and have answered them truthfully, fully and completely, without mental reservations of any kind.

I hereby authorize educational or other institutions or agencies to release to the Committee of Bar Examiners (Committee) any information, files, transcripts or records requested by the Committee in connection with the processing of this application.

I further authorize the Committee to release information regarding my application to take the First-Year Law Students' Examination (FYLX) and my FYLX examination pass/fail status to the law school to which I have been or will be allocated for purposes of qualifying to take the FYLX Examination.

I hereby certify that I understand that I must comply with all of the requirements of the *Rules Regulating Admission To Practice Law in California* and I agree to the Committee of Bar Examiners' application policies, including the Refund and Fee/Withdrawal policy, instructions for application to take the FYLX Examination and the examination administration instructions and policies.

I declare under penalty of perjury under the laws of the State of California that my answers to the foregoing questionnaire and all statements made by me herein are true and correct.

I fully understand that the Committee is the sole judge of the validity of the examination and at its discretion, may determine that the result of any test or any part of any test or any individual's score is not valid. Should the Committee invalidate any part of the test, or if any individual's test is declared invalid or cannot be graded, the Committee may, at its discretion, decide to make a pass/fail decision on the basis of the valid portion of the applicant's test product available to the Committee. Should the Committee at any time determine that an insufficient test product is available upon which to base a valid pass/fail decision, the Committee may require the applicant to present himself/herself for re-testing at a place and time designated by the Committee.

Executed on _____ At _____

(Date)

(Street and Number)

(City, State, Zip)

PRINT:

(Last Name)

(First Name)

SIGN HERE:

(Signature of Declarant)

3.1 SEE ENCLOSED FEE SCHEDULE (The application will not be considered filed unless the proper fee is enclosed.)

Application Fee	\$ _____
Laptop Computer Fee	\$ _____
Late Filing Fee	\$ _____
Total Amount	\$ _____

Make check payable to the State Bar of California.

3.2 Before mailing your application, please check the following:

- ☐ Is the correct fee included?
- ☐ Is a test center name and code indicated on your application?
- ☐ Is each question answered fully and completely?
- ☐ Is the application signed?

Any necessary attachments should be stapled to the first page of the application.

An application that is not brought to a complete and filed status by the final filing deadline will be abandoned. No refund of fees will be paid in the event an application is abandoned.

SEND COMPLETED APPLICATION, PAYMENT COUPON BELOW AND FEES TO:

The State Bar of California
Department 7143
Los Angeles, CA 90088-7143

If an applicant wished to send the application certified with return receipt, the envelope must be mailed to the following address:

Office of Admissions
The State Bar of California
1149 South Hill Street
Los Angeles, CA 90015-2299

This payment coupon must be submitted with your application. Please fill in your name, social security number, and amount paid.

----- **Payment Coupon** -----

COUPON 10

PLEASE DETACH PAYMENT COUPON, COMPLETE AND ATTACH IT TO THE FRONT OF THE APPLICATION WITH THE APPROPRIATE FEES.

PAYMENT COUPON - FIRST-YEAR LAW STUDENTS' EXAMINATION

Office of Admissions
The State Bar of California

Last Name

Application Fee: \$ 428.00 _____

First Name & Initial

Laptop Computer Fee: \$ 104.00 _____

Late Application Fee: \$ 25.00 (A) _____
(Refer to Instructions) \$200.00 (B) _____

_____-_____-_____
Social Security Number

TOTAL PAID: _____